

# {MOIRA}EVENTS

DESIGN AND COORDINATION

## *A la Carte*

OUR AL LA CARTE MENU ALLOWS YOU TO SELECT SERVICES TO FURTHER  
CUSTOMIZE YOUR PLANNING EXPERIENCE.

### STATIONARY DESIGN

design and execution by {Moirra} of your entire stationary suite including save-the-dates, invitations, programs, menus, place cards, gift tags, valet tags, table numbers, etc. to reflect your overall style and design

### STORYBOARD CREATION

an organized conglomeration of your wedding ideas, colors, fabrics, stationary and inspirations all in one place for your reference. created on a large storyboard.

### ENGAGEMENT PARTY

enjoy your new engagement to its fullest and allow {Moirra} to take over the details of your engagement party. traditionally hosted by the parents of either the bride or the groom, or close friends of the couple, let those around you revel in your joy as much as you are! from a swanky cocktail party on a yacht to a chic afternoon picnic, let us pick up the details.

### BRIDAL SHOWER

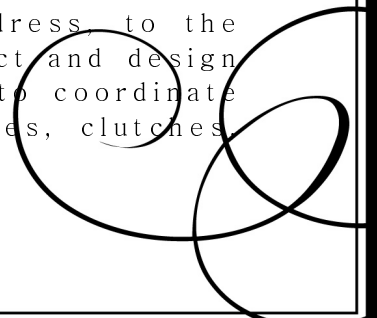
{Moirra} will work along side of your bridesmaids and mothers to create a perfectly detailed and beautifully appointed shower in your honor. from a quaint afternoon tea to a spa weekend, let us take care of the details. perfect for out of town bridesmaids!

### BACHELORETTE PARTY

weekend in new york city, bed and breakfast in santa barbara, wine and a limo in temecula, or a spa day. {moirra} will plan the perfect girls weekend!

### ATTIRE COORDINATION AND DESIGN

from the smallest detail of the beading on your dress, to the overall look of the entire bridal party, we will select and design the look and feel of your overall party. allow us to coordinate dress colors and styles, mother of the bride dresses, clutches, shoes, wraps, and jewels for everyone around you.



## BRIDESMAIDS BRUNCH

thank the women around you for all their love, support, and tolerance through the wedding process. treat them to a brunch and tea followed by pedis and manis. let {moira} do the dishes...

## PERSONAL ASSISTANT

let {moira} run around for you the weeks prior to the wedding. forward your phone calls and messages, have us pick up/drop off your dress as well as any bridesmaids dresses or mother of the bride dress. get your ring cleaned, pick up honeymoon clothes, drop off dry-cleaning, grocery shop, and any other last minute items you would rather not do.

## APPOINTMENT ATTENDANCE

{Moirra} will take the understanding of details from the bride and groom, and meet with vendors on their behalf with florist, bands, linens, stationers, caterers, rentals, etc. information will then be condensed into one meeting with you to allow your life to be free of the clutter of mid-day appointments.

## GUEST EXPERIENCE AND ACCOMODATIONS

{Moirra} will be the contact and concierge for all out of town guests attending your wedding. we will set up and monitor room blocks, make dinner reservations, provide directions, arrange for transportation, or obtain tickets for any activities or events locally. welcome boxes can also be created to include a personal note from the bride and groom, local fare and beverages, a list of your favorite restaurants and activities, and any other city information to make your guests feel at home in your city.

## REHEARSAL DINNER PLANNING & DESIGN

from locating a venue in perfect harmony with your wedding weekend, to planning the menu, invitations and décor. great for out of town in-laws!

## INVITATION SERVICE

your invitations are done and ready to be sent out...but there are a couple things to do first. allow {Moirra} to take care of the effort and work of stuffing, sealing and application of postage to your many invitations. .75 per invitation in addition to postage

## HONEYMOON AND TRAVEL

Let us take care of all your travel needs and accommodations from flights, to hotels, dinner reservations, day time excursions, and night life to create the honeymoon to end a perfect wedding

